

# Halle Johnson

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## Summary

Chico State alumna with a Bachelor's in Psychology, CPR certification, and prior involvement in the National Junior Classical League. Detail-oriented and adaptable, with strong skills in multitasking, time management, and problem-solving. Recognized for maintaining professionalism as well as optimism, supporting smooth operations, and consistently going above and beyond to assist others effectively.

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## Experience

### Front Desk Receptionist

Wildcat Recreation Center • Chico, CA

08/2023 - 02/2026

Serves as the first point of contact for guests, creating a welcoming and positive environment from the moment they enter the facility. Responsibilities include managing daily check-ins, membership verification, and scheduling for classes and personal training sessions. Handles phone, email, and in-person questions with clear communication and a calm, solution-focused approach. Works alongside others to provide recommendations as to how to improve the gym and implements them. Was employee of the month in July of 2025. Provides guided tours for prospective members and explains programs, campus history, and amenities in an engaging way that supports membership growth. Helps maintain the cleanliness and safety of gym spaces and collaborates with staff to quickly address any operational concerns throughout the day. Was employee of the month in July of 2025.

### Bookstore Clerk

Follett Bookstore • Chico, CA

01/2023 - 02/2025

Supported the day-to-day operations of a busy campus bookstore by organizing merchandise, restocking shelves, and keeping displays visually appealing. Processed purchases, returns, and exchanges through a POS system while following accurate cash-handling procedures. When stationed in the C-Store would serve coffee, muffins, donuts and bagels. Assisted customers with finding textbooks, locating products, and resolving issues, especially during peak academic seasons. Maintained stores inventory as well as helped set up promotional displays to highlight new releases and seasonal items, and aiding in rearranging the layout, contributing to an enjoyable shopping experience and smooth store operations.

### Pet Care Associate/Cashier

Petsmart • Tracy, CA

05/2021 - 08/2023

Provided attentive and compassionate care for animals by monitoring health and behavior and ensuring timely support when medical needs arose. Educated pet owners on proper care, product recommendations, and available services tailored to each animal's needs. Worked alongside veterinarians at our partner hospital Banfield during treatments and diagnostic procedures. Supported animal well-being through exercise, grooming, socialization and enrichment activities. Assisted in the in-store pet adoption events. Kept inventory stocked, maintained a clean environment, and regularly assisted in additional store roles. Had been recognized on multiple occasions for positive customer engagement skills and contributing to high charity donations during seasonal donation campaigns.

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## Education

### Psychology

California State University - Chico • Chico, CA

05/2025

Transferred from Butte College in Oroville to Chico State in 2023 where I majored in psychology and minored in criminal justice. The classes chosen were mainly focused on child and adolescent development as well as abnormal psychology. During the time here I had regularly volunteered in projects around campus such as the monthly creek clean-ups and would donate to food pantries, blood and clothing drives when held.

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### **Skills**

Record Keeping; Public Speaking; Conflict Resolution; 87 WPM

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### **Certificates**

CPR Certification , EMR/First Aid Certification